Know Your Customer(KYC) Form

(To be filled in black ink with BLOCK LETTERS. Fields marked with * are mandatory)
(For Instructions to fill form please see Overleaf)

1) Personal Details

Paste your photo here

(Mr./Mrs /Ms) *				
First Name*				
Middle Name				
Last name*				

b) Gas Consumer Number* [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]   c) Date of Birth* [ ][ ][ ][ ][ ][ ][ ][ ]

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d) Close Relative

Father's /Spouse Name*	
Mother's name*	

2) Address for LPG connection / Contact Information

Proof of Address (POA) category Code*	P	O	A					
House/ Flat #, Name*				Floor No*				
Housing Complex/Building				Land Mark				
Street/Road Name								
City/Town/Village *				Pin Code*				
District *				State*				
Phone #* : Mobile No				Landline #				
Email id								

3) Other Relevant Details

a) Proof of Identity (POI)

POI Category Code*	P	O	I		
Card Number*					

b) Ration Card Details if Available

State Of Issue	
Ration Card Number	

Declaration: I hereby declare that the information provided by me above is true and correct to the best of my knowledge and belief. I also confirm that in the event of any information provided by me is found incorrect / is incomplete and also in the event of any violation of Government Regulation related to the supply and distribution of LPG, IOC/BPC/HPC will be within its right to discontinue supply of LPG cylinders to me, forfeit of security deposit and levy of penal charges as per the policy and guidelines and may initiate legal action applicable under provisions.

Name & Signature *   Date:-
_____

To be filled by Dealer/Distributor
.

I confirm having verified the photocopies of documents above against their originals.

Consumer Number (If allotted):

Signature of Distributor   Date:

--Tear Off --

Acknowledgement

I/We, hereby, confirm receipt of duly filled in KYC form along with copy relevant POI, POA documents from

Name _____Consumer no (if applicable)_____ on_____

Signature and Seal of Distributor

INSTRUCTIONS FOR FILLING KYC FORM

Fields marked with * are mandatory and must be filled in by person submitting KYC		
1 a)	Name	Name to be entered as given in Photo ID Proof
1 b)	Gas Consumer Number	Mandatory for consumers already using LPG from IOC/BPC/HPC
1 d)	Details of Close Relative	Father or Spouse name is mandatory. Please strike off whichever is not applicable.
2	Proof Of Address (POA)	At least copy of one of the documents listed below should be attached and category mentioned in the form. The Address to be entered against the relevant fields exactly as it appears in the POA. Person submitting KYC is required to produce the original of document for verification by the distributor. **List of documents** — **Category Code** Aadhaar (UID) — POA01 Driving License — POA02 Lease agreement — POA03 Voter ID — POA04 Telephone/Electricity /Water bill — POA05 Passport — POA06 Self-declaration attested by a Gazetted officer. — POA07 Ration Card — POA08 Flat allotment/possession letter — POA09 House registration document — POA10 LIC Policy — POA11 Bank/Credit Card Statement — POA12
3 a)	*Proof of Identity (POI)*	At least copy of one of the documents listed below should be attached and category mentioned in the form. Consumer is required to produce the original of the document for verification by the distributor. **List of documents** — **Category Code** Aadhaar Number (UID/EID) — POI01 Passport Number — POI02 PAN Card Number — POI03 Voter ID Card — POI04 ID card Issued By Central/State — POI05 Driving License — POI06